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South  *Suburban*
Park & Recreation
PROFESSIONAL ASSOCIATION

Annual Report 2019 - 2020



Letter from the President

As part of our ongoing Strategic Plan initiatives, the board has created this Annual Report to benchmark our achievements as an association. The 2019-2020 SSPRPA year was a busy and challenging time for our Member Agencies and Professionals. Here are some of our highlights and accomplishments from this past year:

The Professional Development Committee provided four different CEU programs in October, November, January and March, offering members the opportunity to earn .4 CEUs.

We had the honor to meet and listen to Rev. Wheeler Parker, as he gave us his personal account of the Emmitt Till Lynching, which sparked a civil rights movement, at our October Diversity meeting at the Manhattan Park District.

The Social Committee hosted 2 socials, including the September Golf outing at Alsip Park District Fountain Hills Golf Course, and our December Social at Blarney Stone Pub in Oak Forest.

SSPRPA teamed up with both SPRA and the Diversity section of IPRA to host our annual IPRA Conference Social, with record attendance.

The Student Committee hosted their annual Student General Meeting at Moraine Valley Community College in February, where we offered timed discussions between professional and students.

The Awards Committee honored notable members for their hard work and dedication to the association via video in May.

Thank you to all of our members for your hard work in 2019-2020. We are looking forward to working with all of you to continue to accomplish our goals and achieve our mission together in the coming year.

Sincerely,
Beth Nagel
President Elect

Strategy 3

Offer efficient and effective meetings that provide useful learning opportunities and networking for members. **100% complete**

- Continue to provide professional speakers and programs that provide relevant topics (Started in 2018 - ongoing)
- Require all board, chairs, and speakers to stand so that all members can hear them during the meeting (Started in 2018 - ongoing)
- Inform members in advance when CEU programs will extend the overall length of a meeting (Started in 2018 - ongoing)
- Start all meetings on time (ongoing effort)
- Provide nametags at meetings so that members can learn each other's names easier (ongoing effort)
- Assign members to tables periodically to encourage members to network with others that are not from their agency (ongoing effort)
- Continue to offer general meetings at different locations and search for new facilities to host (Started in 2018 - ongoing)
- Continue to offer lunch at meetings (ongoing effort)
- Educate members on the availability of using the announcement portion of general meetings for the benefit of the membership or their agency. (ongoing effort)

Strategy 4

Create an organizational annual benchmarking report in order to show the current trends, strengths, and challenges of South Suburban Parks and Recreation Professional Association. **100% complete**

- Track total annual membership
- Track meeting attendance
- Track active members
- Track special event attendance
- Track Sponsorships
- Track committee involvement
- Each year this report should be made public to the membership during the summer months, and should be continually reviewed and expanded upon (Started in 2018 - ongoing)

Strategic Plan 2018 - 2021

Strategy 1

Evaluate and update the use of digital media to enhance member service. **100% Complete**

- Create a newsletter to be sent out to the memberships on at least a quarterly basis. (Started in 2018 - ongoing)
- Include links to Facebook, website, and other pertinent information in correspondence. (Started in 2018 - ongoing)
- Create an online payment option for meetings, membership, events, and sponsorships. (Started in 2018 - ongoing)
- Optimize the website for mobile use. (Completed in 2018)
- Survey member needs and opinions of website and digital use (Started in 2018 - ongoing)

Strategy 2

Provide orientation and training for committee chairs to help provide structure to committee operations. **100% complete**

- Create and schedule Board and Committee chair retreat (Started in 2018 - ongoing)
- Review and update operations manual (Started in 2018 - ongoing)
- Introduce and train chairs and new board members on the budget process (Started in 2018 - ongoing)
- Review and train proper financial procedures (Started in 2018 - ongoing)
- Schedule committee meetings for the year to combine and or prevent duplication of meetings and content (Started in 2018 - ongoing)
- Review with chairs the importance of reports at meetings (Started in 2018 - ongoing)
- Create committee intent categories on memberships registration forms so that information can be sent to members based on their interest (Started in 2018 - ongoing)

2019 - 2020 Executive Board

President - Cate O'Brien
President Elect - Beth Nagel
Past President - Josh Barry
Secretary - Kristine Wahlgren
Treasurer - Olga Viano



Mission Statement

Working together to serve members who provide communities with quality park and recreation services.

Statement of Purpose

SSPRPA is an association comprised of park, recreation, conservation and special recreation professionals, students and citizens working together to serve the communities of the South Suburban Chicagoland area by providing better parks and facilities, recreation programs and services.

2019 - 2020 Committees

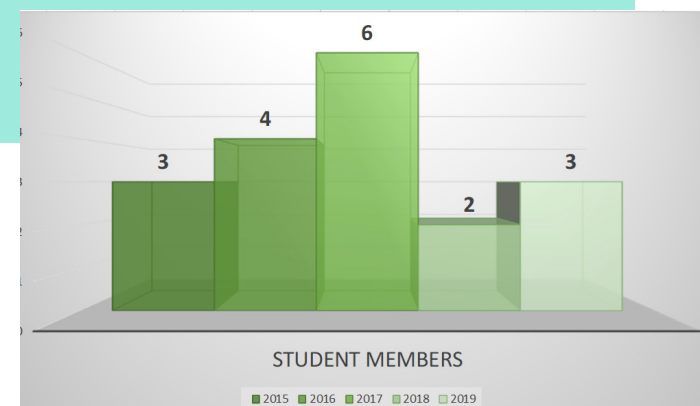
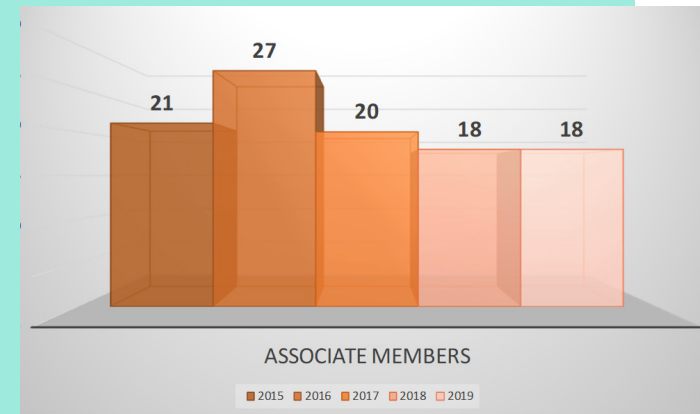
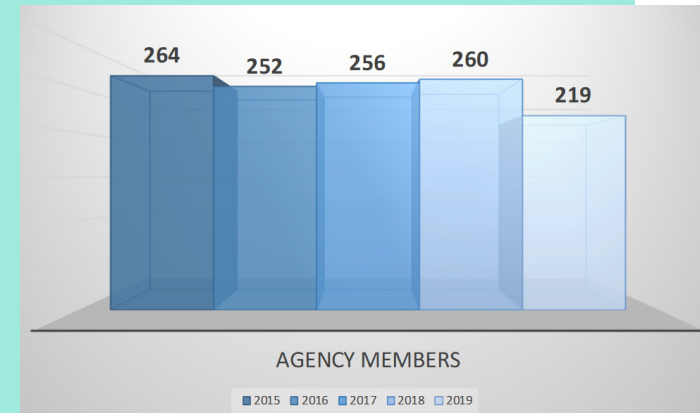
Committees

Chair(s)

Awards	Rachel Bauer & Mary Beth Windberg
Athletics	Debbie Scholl & Kyle Madeja
Day Camp Workshop/Teens	Meghan Fenlon
Diversity	Keith Wallace
Early Childhood	Karen Cooper
Facility	Chris Finn & Rachel Bauer
Legislative	Hollice Clark & Greg Lewis
Marketing/Sponsorship	Keith Wallace & Jason Braglia
Membership/Publicity	Jen Yuska & Meghan Fenlon
Professional Development	Olga Viano
Social	Cassie Proctor & Eric Sloyan
Special Events	Eric Sloyan & Cassie Proctor
Students	Debbie Scholl



2015 - 2019 SSPRPA Membership Numbers



2019 - 2020 Year End Budget

Starting Balance - September 2019 \$11,608

Starting Balance - September 2020 \$13,830

2019 – 2020 Actual Budget

Total Revenue \$30,816

Total Expenses \$26,457

Revenue Totals

Membership Fees - \$7,432

Square: \$5,062 Checks: \$2,370

Meeting Fees - \$2,606

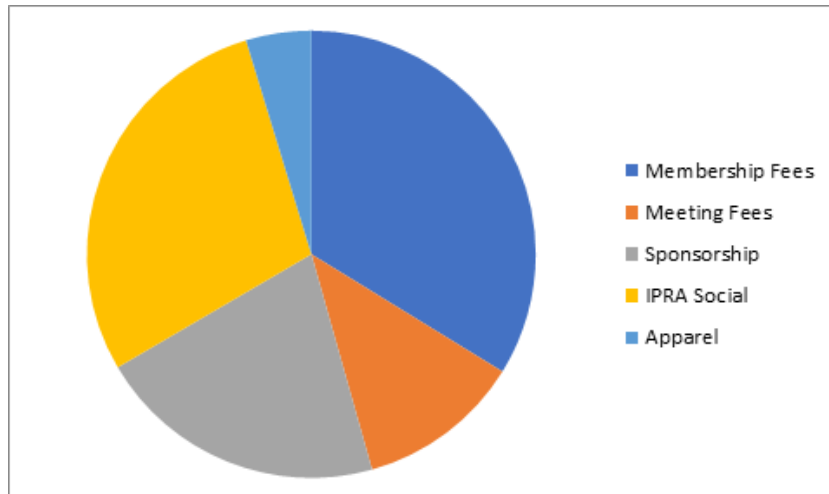
Sponsorship - \$4,600

IPRA Social - \$6,320

Apparel - \$1,035 (Square)

Day Camp Workshop - \$0

Day Camp Workshop canceled due to Covid-19



2019 - 2020 Participating Organizations

- Alsip Park District
- Blue Island Park District
- Bourbonnais Township Park District
- Burbank Park District
- Channahon Park District
- Chicago Southland Convention & Visitors Bureau
- City of Palos Hills
- Cody/Braun & Associates
- Fox Valley Park District
- Frankfort Park District
- Frankfort Square Park District
- Heritage Technology Solutions
- Hickory Hills Park District
- Village of Hinsdale Recreation Department
- Hitchcock Design Group
- Homewood Flossmoor Park District
- Illinois Park & Recreation Association
- Joliet Park District
- Kankakee Valley Park District
- Park District of Lagrange
- Lemont Park District
- Lincolnway Special Recreation Association (LWSRA)
- Lockport Township Park District
- Manhattan Park District
- Midlothian Park District
- Mokena Community Park District
- Moraine Valley Community College
- New Lenox Community Park District
- New Star Recreation Services
- NuToys Leisure Products, Inc.
- NWCSRA
- Oak Forest Park District
- Oak Lawn Park District
- Olympia Fields Park District
- Village of Orland Park Recreation Department
- Palos Heights Park & Recreation Department
- Village of Park Forest Recreation Department
- Parkreation, Inc.
- Plainfield Park District
- Pleasant Dale Park District
- Posen Park District
- Record a Hit Entertainment, Inc.
- Romeoville Recreation Department
- South Suburban Special Recreation Association (SSSRA)
- South West Special Recreation Association (SWSRA)
- Sportfields, Inc.
- Tinley Park Park District
- Upland Design LTD.
- Wight & Company
- Worth Park District

Lifetime Achievement Award

Sandy Chevalier

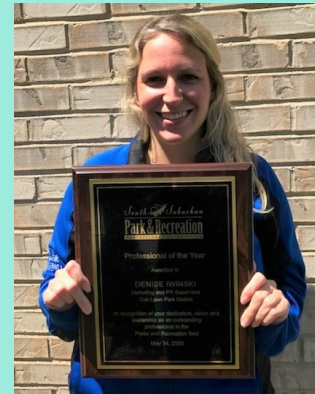
Tinley Park Park District



2019 - 2020 Award Recipients

Professional of the Year

Denise Iwinski
Oak Lawn Park District



Young Professional of the Year

Eric Sloyan
Palos Heights Park & Recreation



Student Scholarship Recipient

Annamarie Castle

